

**COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE**  
**Financial Statements**  
**Year Ended March 31, 2023**



**COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE**  
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**Year Ended March 31, 2023**

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## INDEPENDENT AUDITOR'S REPORT

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To the Directors of Community Living Association For South Simcoe

### Opinion

We have audited the financial statements of Community Living Association For South Simcoe (the organization), which comprise the statement of financial position as at March 31, 2023, and the statements of revenues and expenses and changes in operating fund balance and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the organization as at March 31, 2023, and the results of its operations and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the organization in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

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Independent Auditor's Report to the Directors of Community Living Association For South Simcoe  
(continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Richmond Hill, Ontario  
July 20, 2023

*Truster Zweig Raithatha LLP*  
Chartered Professional Accountants  
Licensed Public Accountants

**COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE**  
**Statement of Financial Position**  
**March 31, 2023**

	2023	2022
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 2,156,319	\$ 2,184,614
Grants and accounts receivable (Note 3)	893,100	1,452,954
Inventory	42,055	57,603
Government remittances	60,932	27,499
Prepaid expenses and deposits	131,723	153,056
	3,284,129	3,875,726
<b>CASH HELD FOR REPLACEMENT RESERVE (Note 4)</b>	27,452	25,011
<b>PROPERTY AND EQUIPMENT (Note 5)</b>	9,521,721	9,808,602
	\$ 12,833,302	\$ 13,709,339
<b>LIABILITIES</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities	\$ 2,141,286	\$ 2,037,085
Current portion of loans payable (Note 6)	2,324,766	2,468,840
Current portion of mortgage payable (Note 7)	16,652	16,421
Deferred revenue	269,498	838,108
	4,752,202	5,360,454
<b>LONG TERM</b>		
Loans payable (Note 6)	1,066,909	1,190,370
Mortgage payable (Note 7)	34,008	50,661
Deferred grants (Note 8)	3,439,597	3,552,766
	9,292,716	10,154,251
<b>FUND BALANCES</b>		
<b>REPLACEMENT RESERVE FUND (Note 4)</b>	27,452	25,011
<b>OPERATING FUND BALANCES</b>	3,513,134	3,530,077
	3,540,586	3,555,088
	\$ 12,833,302	\$ 13,709,339

APPROVED ON BEHALF OF THE BOARD

  
 \_\_\_\_\_ Director  
  
 \_\_\_\_\_ Director



**COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE**  
**Statement of Revenues and Expenses and Changes in Operating Fund Balance**  
**Year Ended March 31, 2023**

	2023	2022
<b>REVENUES</b>		
Ministry of Children, Community and Social Services		
-Operational Support	\$ 17,253,547	\$ 17,489,981
-Supported Housing	31,135	31,267
Deferred grants earned	342,313	365,468
<b>Total grants</b>	<b>17,626,995</b>	<b>17,886,716</b>
Family benefits allowance	1,052,477	979,348
Expense recovery	3,221,616	1,451,786
Fundraising	103,230	168,114
Rental revenue	93,360	124,376
	<b>22,097,678</b>	<b>20,610,340</b>
<b>EXPENSES</b>		
Amortization	516,023	549,400
Food	492,428	423,166
Fundraising	52,329	28,621
Insurance	175,694	167,157
Interest on long-term debt	157,702	72,357
New furnishings	204,136	240,100
Other program cost	33,788	49,658
Personal needs	31,671	59,635
Premises, rent and utilities	526,879	518,619
Purchased services and advertising	1,802,872	1,847,055
Repairs and maintenance	262,629	361,846
Replacement reserve	1,933	1,933
Salaries and employee benefits	16,701,127	15,253,860
Staff training	254,260	76,967
Staff travel	61,579	44,246
Supplies	394,495	186,218
Vehicles	445,076	423,197
	<b>22,114,621</b>	<b>20,304,035</b>
<b>NET EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<b>(16,943)</b>	<b>306,305</b>
Operating fund balance - beginning of year	3,530,077	3,223,772
<b>OPERATING FUND BALANCE - END OF YEAR</b>	<b>\$ 3,513,134</b>	<b>\$ 3,530,077</b>



**COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE**  
**Statement of Cash Flows**  
**Year Ended March 31, 2023**

	2023	2022
<b>OPERATING ACTIVITIES</b>		
Excess (deficiency) of revenues over expenses	\$ (16,943)	\$ 306,305
Items not affecting cash:		
Amortization	516,023	549,400
Deferred grants earned	(342,313)	(365,468)
	<u>156,767</u>	<u>490,237</u>
Changes in non-cash working capital:		
Grants and accounts receivable	559,854	(759,448)
Inventory	15,548	20,475
Government remittances	(33,433)	66,508
Prepaid expenses and deposits	21,333	(22,699)
Accounts payable and accrued liabilities	104,200	173,538
Deferred revenue	(568,610)	656,172
	<u>98,892</u>	<u>134,546</u>
Cash flow from operating activities	<u>255,659</u>	<u>624,783</u>
<b>INVESTING ACTIVITIES</b>		
Purchase of property and equipment	(229,144)	(444,970)
Deferred grants related to acquisition of property and equipment	229,144	321,941
Cash flow from (used by) investing activities	<u>-</u>	<u>(123,029)</u>
<b>FINANCING ACTIVITIES</b>		
Loans payable	(267,532)	(258,745)
Mortgage payable	(16,422)	(16,194)
Cash flow used by financing activities	<u>(283,954)</u>	<u>(274,939)</u>
<b>INCREASE (DECREASE) IN CASH FLOW</b>	<b>(28,295)</b>	<b>226,815</b>
Cash - beginning of year	2,184,614	1,957,799
<b>CASH - END OF YEAR</b>	<b>\$ 2,156,319</b>	<b>\$ 2,184,614</b>



## COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE

### Notes to Financial Statements

Year Ended March 31, 2023

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#### 1. PURPOSE OF THE ORGANIZATION

Community Living Association for South Simcoe (the "organization") is a non-share capital, not-for-profit organization, incorporated under the Business Corporations Act of Ontario on April 6, 1971 to provide residential and support services to developmentally delayed individuals in the South Simcoe region of Ontario. As a charity registered under the Income Tax Act (Canada), the organization is not subject to income taxes and is authorized to issue tax receipts for donations received.

#### 2. SIGNIFICANT ACCOUNTING POLICIES

Management has prepared these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, using the deferral method. These standards are in accordance with the Canadian generally accepted accounting principles and include the following significant accounting policies:

##### (a) Fund accounting

These financial statements include the following funds:

Replacement reserve fund comprises amounts that are to be used for specific eligible capital expenditures as agreed to by the Ministry of Children, Community and Social Services (MCCSS).

Operating fund balance comprises amounts available for immediate use for the general purposes of the organization as determined by the Board of Directors.

##### (b) Financial instruments

The organization initially measures its financial assets and liabilities at fair value, except for certain non-arms's length transactions, which are recorded at the carrying or exchange amount depending on the circumstances. The organization subsequently measures all financial assets and financial liabilities at cost or amortized cost. Changes in fair value are recognized in net earnings.

Financial assets measured at cost or amortized cost include cash, grants and accounts receivable, government remittances and cash held for replacement reserve.

Financial liabilities measured at cost or amortized cost include accounts payable and accrued liabilities, loans payable and mortgage payable.

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**COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE**  
**Notes to Financial Statements**  
**Year Ended March 31, 2023**

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**2. SIGNIFICANT ACCOUNTING POLICIES (continued)**

**(c) Revenue recognition**

Restricted contributions (represented by grants) are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Wage enhancement and pandemic relief fund support is recognized when received or receivable and is included in MCCSS expense recovery and operational support revenue.

Revenue from certain capital contributions and grants is deferred and recognized in the year the related expenses are incurred.

Other revenue is recognized when earned.

**(d) Divisional Results**

These financial statements represent the combined results of the various programs as at March 31, 2023 and the results of their operations for the year then ended.

**(e) Inventory**

Inventory is measured at the lower of cost or net realizable value with cost being determined on a first-in, first-out basis. Cost includes purchase cost. Inventory is written down to net realizable value when the cost of inventory is not estimated to be recoverable due to obsolescence, damage or declining prices.

**(f) Property and equipment**

Property and equipment are recorded at cost.

Amortization is provided annually at rates calculated to write-off the assets over their estimated useful lives as follows:

Buildings	5%	diminishing balance method
Furniture and fixtures	20%	diminishing balance method
Office equipment	20%	diminishing balance method
Vehicles	30%	diminishing balance method
Computers	30%	diminishing balance method

Management reviews property and equipment for impairment whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Recoverability is assessed by comparing the carrying amount to the estimated future net cash flows that the assets are expected to generate. Where the carrying value exceeds estimated net cash flows, the assets are written down to fair value.

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**COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE**  
**Notes to Financial Statements**  
**Year Ended March 31, 2023**

**2. SIGNIFICANT ACCOUNTING POLICIES (continued)**

**(g) Capital management**

The organization's objective is to have sufficient resources to continue operations in accordance with its mission. The need for sufficient resources is considered when preparing an annual budget and monitoring its cash flows.

**(h) Use of estimates**

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Significant areas requiring the use of estimates include the measurement of accrued liabilities, revenue recognition and amortization. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

**(i) Contributed goods and services**

Volunteers and members of the community contribute time and goods to assist the organization in carrying out its' service delivery activities. Because of the difficulty of determining their fair value, the value of contributed goods and services is not recognized in the financial statements. Volunteer hours representing administrative and other activities for the year were approximately 1,555 hours (2022 - 324 hours).

**(j) Employee pension plan**

The organization has a defined contribution plan, wherein it is required to match employee contributions up to 5% of annual earnings (for eligible employees). The costs of the organization's defined contribution plan are charged to salaries and employee benefits during the year.

**3. GRANTS AND ACCOUNTS RECEIVABLE**

	2023	2022
Grants receivable	\$ 26,673	\$ 974,769
Accounts receivable	866,427	478,185
	\$ 893,100	\$ 1,452,954



**COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE**  
**Notes to Financial Statements**  
**Year Ended March 31, 2023**

**4. CASH HELD FOR REPLACEMENT RESERVE**

Replacement reserve funds are provided by MCCSS and are held in interest bearing accounts. These reserve funds are restricted and can only be used for specific eligible capital expenditures.

There were no capital expenditures during the year. The fund earned interest of \$Nil (2022 - \$Nil) and received \$1,933 (2022 - \$1,933) from MCCSS.

**5. PROPERTY AND EQUIPMENT**

	Cost	Accumulated amortization	2023 Net book value	2022 Net book value
Land	\$ 2,839,253	\$ -	\$ 2,839,253	\$ 2,839,253
Buildings	11,582,337	5,518,098	6,064,239	6,340,974
Furniture and fixtures	1,834,029	1,554,528	279,501	174,822
Office equipment	342,018	240,117	101,901	125,578
Vehicles	1,989,348	1,782,725	206,623	295,176
Computers	633,744	603,540	30,204	32,799
	<b>\$ 19,220,729</b>	<b>\$ 9,699,008</b>	<b>\$ 9,521,721</b>	<b>\$ 9,808,602</b>

Purchases of property and equipment in the current year were financed by \$Nil (2022 - \$562,000) loans payable (Note 6) and \$229,144 (2022 - \$321,941) of deferred grants contributions (Note 8).



**COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE**  
**Notes to Financial Statements**  
**Year Ended March 31, 2023**

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**6. LOANS PAYABLE**

The organization has an operating loan, fixed rate term loans and floating rate term loans available by way of Banker's Acceptances in connection with the acquisition of certain property and equipment. The operating loan facility has no fixed terms of repayment and bears interest at the Toronto Dominion Bank's Prime Rate plus 0.35% per annum. The fixed and floating rate term loans are due July 20, 2028. The floating rate loans bear interest at the Toronto Dominion Bank's Prime Rate plus 0.25% and a stamping fee of 1.60% per annum. The term loans are secured as follows:

- General Security Agreement representing a third charge behind Royal Bank of Canada and Canadian Imperial Bank of Commerce;
- Small Business Banking Security Agreement representing a third charge behind the Royal Bank of Canada and Canadian Imperial Bank of Commerce;
- Continuing Collateral Mortgages representing a first charge on the following properties:
  - 181 Barrie Street, Bradford in the amount of \$224,000;
  - 319 Victoria Street East, Alliston in the amount of \$101,000;
  - 2169 Adjala-Tecumseth, Tecumseth in the amount of \$346,500;
  - 6164 Fourth Line, Tecumseth in the amount of \$375,000;
  - 70 Mills Court, Bradford in the amount of \$400,000;
  - 75 Church Street North, Alliston in the amount of \$213,750;
  - 80 Church Street North, Alliston in the amount of \$210,000;
  - 125 Dufferin Street South, Alliston in the amount of \$690,000;
  - 4609 Adjala-Tecumseth Townline, New Tecumseth in the amount of \$500,000;
  - 6486 4th Concession Rd, Adjala-Tosorontio in the amount of \$800,000;
  - 233 Church Street South, New Tecumseth in the amount of \$1,125,000;
  - 114-247 King Street North, Alliston in amount of \$270,000;
  - 1247 Gilford Road, Innisfil in amount of \$912,000;
  - 7 Maple Lane, Alliston in amount of \$562,000;
- Assignment of \$3,858,298 in fire insurance on the above properties.

As at March 31, 2023 the organization was in compliance with the Debt Service Coverage ratio covenant relating to these loans.

Future required minimum principal payments in the next five years and thereafter are as follows:

2024	\$ 2,324,766
2025	123,461
2026	123,461
2027	523,849
2028	95,364
Thereafter	200,774
	<u>\$ 3,391,675</u>

**COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE**  
**Notes to Financial Statements**  
**Year Ended March 31, 2023**

**7. MORTGAGE PAYABLE**

Mortgage funding is provided under contracts with MCCSS as follows:

	<b>2023</b>	<b>2022</b>
Scotia Mortgage Corporation, payable in monthly repayments of \$1,438 principal and interest, bearing interest at 1.40% per annum secured by land and building located on 1 Saunders Street, Innisfil. Due March 1, 2026.	\$ 50,660	\$ 67,082
Less: current portion	(16,652)	(16,421)
	<b>\$ 34,008</b>	<b>\$ 50,661</b>

Future principal repayments required in each of the next three years are as follows:

2024	\$ 16,652
2025	16,885
2026	17,123
	<b>\$ 50,660</b>



**COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE**  
**Notes to Financial Statements**  
**Year Ended March 31, 2023**

**8. DEFERRED GRANTS**

Certain capital contributions and grants are recognized as revenue in the year the related expenses are incurred. The following lists the unearned portion of these grants by related category of assets:

	2023	2022
Buildings	\$ 2,832,350	\$ 2,938,978
Furniture and fixtures	272,132	165,611
Office equipment	103,102	127,078
Vehicles	203,457	290,654
Computers	28,556	30,445
	<b>\$ 3,439,597</b>	<b>\$ 3,552,766</b>

The continuity of deferred grants is as follows:

	2023	2022
Balance, beginning of year	\$ 3,552,766	\$ 3,596,293
Contributions received during the year	229,144	321,941
Revenue recognized in the year	(342,313)	(365,468)
Balance, end of year	<b>\$ 3,439,597</b>	<b>\$ 3,552,766</b>

**9. ECONOMIC DEPENDENCE AND CAPITAL EXPENDITURE**

The organization's operations are primarily funded through various agreements with the Governments of Ontario and Canada.

The Ontario Government has provided funding for the acquisition of the majority of land and buildings. The organization is therefore not free to dispose of these facilities, nor to use these assets for other purposes without the consent of the Ontario Government.

**10. CONTRACTS WITH MINISTRY OF CHILDREN, COMMUNITY AND SOCIAL SERVICES**

The organization has a number of contracts with the MCCSS. One requirement of the contracts is the production by Management of a Transfer Payment Annual Reconciliation report which shows a summary of all revenues and expenditures and any resulting surplus or deficit that relates to the contract. As at March 31, 2023 the organization was in compliance with the above requirement.



**COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE**  
**Notes to Financial Statements**  
**Year Ended March 31, 2023**

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**11. LEASE OBLIGATIONS**

The organization has leased vehicles and equipment under various leasing contracts the latest of which ends in May 2027. Total annual lease payments for each of the next four years are as follows:

2024	\$	13,267
2025		3,539
2026		3,539
2027		885

**12. COMMITMENTS AND CONTINGENCIES**

(a) The organization has agreed to indemnify its past, present and future directors, officers, employees and volunteers against expenses (including legal expenses), judgments and any amount actually or reasonably incurred by them in connection with any action, suit or proceeding in which the directors are sued as a result of their service, if they acted honestly and in good faith with a view to the best interests of the organization.

The nature of the indemnity prevents the organization from reasonably estimating the maximum exposure. The organization has purchased directors' and officers' liability insurance with respect to this indemnification. Historically, the organization has not made any payments under such or similar indemnification agreements. At this time, the organization is not aware of any claims under these guarantees and, therefore, no amount has been accrued in the financial statements with respect to these guarantees.

(b) During the year, the organization was informed that lawsuits have been filed against it in respect to employment matters. Management intends to defend against these claims. The amount of loss, if any, arising from these claims cannot be determined at this time. Should any loss result from the resolution of the claims, such loss will be charged to operations in the year of resolution.

**13. EMPLOYEE PENSION PLAN**

The organization and its regular part time and full time employees make contributions to multi-employer defined contribution plans. The organization's contribution is limited to 5% of an eligible employee's gross wages. The organization's total contribution expense for these plans in the current year is \$346,609 (2022 - \$331,020).

**COMMUNITY LIVING ASSOCIATION FOR SOUTH SIMCOE**  
**Notes to Financial Statements**  
**Year Ended March 31, 2023**

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**14. FINANCIAL RISK MANAGEMENT**

The organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the organization's risk exposure and concentrations at the statement of financial position date.

**(a) Credit risk**

Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge its obligation. The organization is exposed to credit risk with respect to accounts receivable from funders. The organization believes there is minimal risk associated with these amounts which primarily consist of funding receivable from the Government of Ontario.

**(b) Liquidity risk**

Liquidity risk is the risk that an organization will encounter difficulty in meeting obligations associated with financial liabilities. The Organization is exposed to this risk mainly in respect of its accounts payable and accrued liabilities, loan payable, mortgage payable, deferred grants and replacement reserve. The organization manages its liquidity risk by constantly monitoring its cash flow and financial liabilities maturities. Accounts payable and accrued liabilities are normally paid within the payment terms and other current liabilities are satisfied within the next fiscal year.

**(c) Market risk**

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk comprises three types of risk: currency risk, interest rate risk and other price risk. The organization is mainly exposed to interest rate risk.

**(i) Interest rate risk**

Interest rate risk is the risk that the fair value of future cash flows of a financial instrument will fluctuate because of changes in market rates. The organization is exposed to interest rate risk in respect to its loans payable.