



# Request for Documentation in Alternative Format

Community Living Association for South Simcoe is committed to providing information in the format that meets your needs. If you need information in an alternative format, please use this form and let us know what format will work for you.

Alternatively, please call 705-435-4792 ext. 225 or email [laramacdonald@class.on.ca](mailto:laramacdonald@class.on.ca) to make your request.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of Document Required: \_\_\_\_\_

Additional Description of Document: \_\_\_\_\_

Format Requested – please indicate any specific technical needs:  
(eg. Simple language, Braille, HTML, Text, etc.)

\_\_\_\_\_  
\_\_\_\_\_

Date information is required: \_\_\_\_\_

Return this form to:  
Community Living Association for South Simcoe  
233 Church St S Alliston, ON L9R 2B7  
Attention: Lara Macdonald

Internal Use – To Be Completed By Community Living Association For South Simcoe		
Date Received	Document's Originating Department/Contact	Date Completed

*Protecting your privacy is very important to us. Our policy is to carefully guard any personal information you share with us. For more information, see our Privacy Policy.*